



2014

Green Community Fair

Poole Park, Dorset BH15 2SF

Saturday 30th & Sunday 31st Aug

www.greencommunityfair.co.uk

Stalls Application Form

Name:	Name of company:
Contact address:	
Phone number:	
Email/Website:	

Please describe how your business is 'green' and the products and services available on site;

If you would like a link from our online marketing please give your web address, a descriptive sentence and email a logo to sam@paperworkfairy.org.uk

Staff numbers, workshops/talks available and any other info (1st aid qualifications, certificates in Health & Safety etc) that might help the event organisation.

Please use this space to provide a sketch, or attach a photo of your unit together with its dimensions and please details any other requirements;

The event will be open to the public from 10am on Sat 30th Aug & Sun 31st Aug 2014. Traders' and stall holder access will be available from 8am, structures maybe erected on the 29th Aug by special arrangement in advance. We are contractually obliged to have the site clear by Monday 1st Sep. Once the site is open, and for safety reasons, motor vehicles will not be permitted thoroughfare and any further movement of goods should be arranged with the on-site services, until we are closed to the public. Please take your rubbish with you and keep your area tidy and hazard free at all times. Please direct any queries to Sam the paperwork fairy who is the manager/promoter of this event.

Please note the following:

No fossil fuel or bio fuel generators are allowed on-site.
Dogs on leads please.

In order to comply with regulations we will need you to provide a risk assessment and evidence of insurances where appropriate. If you have any queries please do not hesitate to contact us on the number below.

Pitch Fees - £30 1 day or £50 for two days. Due by 14th Aug PLEASE and asap to guarantee your application. Enclose a cheque (payable to Samantha Monks) or you can pay quickly and easily by bank transfer using these details; Bank – The Co-op, Account number – 16110544, Sort Code - 08-92-86.

Please enclose your risk assessment and copy of public liability insurances.

I understand the above constraints and would like to attend
The Green Community Fair as a trader/stall holder/exhibitor.

Print name:

Signed:

Date:

Should your application be declined we will return your payment and documents.